

Hooksett Sewer Commission
November 1, 2022
Meeting Minutes

INITIAL	COMMENTS
<u>SB</u>	
<u>KB</u>	
<u>AD</u>	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Superintendent Ken Conaty and Assistant Superintendent John Clark. Commissioner Robert Duhaime was absent from this meeting.

Approve and Sign manifest

Approve Minutes: Commissioner Richard Bairam made motion to approve the meeting minutes and workshop minutes from October 18, 2022. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: None

Scheduled Appointments: None

Superintendent Ken Conaty's Report:

Plant (given by Assistant Superintendent John Clark)

- The plant is still running excellent discharge numbers. No violations and the October DMR will be ready to go out after the results of one more test come in.
- The printer at the plant stopped working, a new one was ordered and it arrived yesterday.
- Water meters were cut from 3 to 1 in the boiler room down at the plant.
- Superintendent Conaty and Assistant Superintendent Clark met with the budget committee on October 27, 2022 and presented the budget. The budget committee had questions on the legal lines, solar line and Chemical lines of the budget.

TIF Project

- Kickoff meeting was yesterday online with the people from Granite woods. Bruce Thomas was there representing the town and David Mercier was there from Underwood. Superintendent Conaty went over some points that were touched on within that meeting. Chairman Sidney Baines had question about the time frame of the project, which Superintendent Conaty went over with him again.
- Superintendent Conaty is assisting with the TRI Town easement- lawyers are drawing up the final documents.

Phase 3A Plant Upgrades

- New IFAS tanks, screens, aerators and sparges were installed
- Underground air piping continuing
- Headworks, paint, heat and ventilation are being worked on
 - Upcharges: Roof Drains- complete
 - Basement Sump Pump/rear bathroom drain
 - Veolia- waiting on a response from them
 - Electrical for sampler- NEW
 - Electrical for plant water pump- NEW

Solar*(Assistant Superintendent John Clark gave this part of the report)*

- Above projection so far this year
- October report was submitted today for green energy credits

Force Main Replacement/Martins Ferry pump station upgrades

- Waiting on design- need to meet with the bark mulch people

Dewatering Upgrade/pilot study

- Waiting on equipment pricing to move forward on design
- Working on costs

Asset Management

- Work orders are progressing
- Working on risk assessment
- Going to Asset Management conference on Thursday

Other

- Working with EII on radio communications
 - equipment installs in process and moving the generator
 - waiting on equipment for the main panel
- Water Otter training platform was started last week. Chairman Sidney Baines and Commissioner Richard Bairam had questions about the training program. Superintendent Conaty explained they are online courses that you can take at your leisure. Superintendent Conaty believes this program will be cheaper than sending the guys to individual classes.
- Diligently working on scanning in plans
- Had first weather vulnerability on site meeting. Superintendent Ken Conaty and Assistant Superintendent John Clark each voice the importance of this training and touched on things they were impressed with within the meeting.

Old Business:

- TIF updates are every third Tuesday of the month.

- Next Construction meeting is November 1, 2022 @ 1:00pm

New Business: Request for reduction on sewer bill from 124 Mammoth Road Unit 214. The Sewer Commission reviewed the paperwork that was sent to them by the resident of 124 Mammoth Road Unit 214. Although the Commissioners sympathize with the residence situation, they have done all they can do to help out and recommend that the resident reach out to family services through the town.

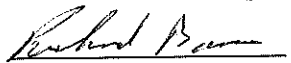
Non-public session: Commissioner Richard Bairam made motion to go into non-public session at 12:00pm under **RSA 91-A3, II(e)**. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously. Commissioner Richard Bairam made motion to come out of non-public session at 12:07pm. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously. The Sewer Commission agreed to take \$4800.00 for payment, for the pump that was lost by Williamson pump and motor after they removed it from the Hooksett Wastewater Treatment Facility.

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 12:55pm. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois
Billing Clerk


Richard Bairam
Clerk